

DAS AWKSCHT FESCHT OUTDOOR TOY TOWN

VENDOR RULES & REGULATIONS

1. All vendors must stop at the Registration Table where they will be assigned their space(s) and obtain a Vendor Vehicle Pass. A member of the Toy Town Staff will accompany you to your space. The Vehicle Vendor Pass must be visible on your vehicle's front dash. A form for you to sign stating that you have read and understand these rules and regulations and will abide by them will be given to you at this time also.
2. NO SMOKING or ALCOHOLIC BEVERAGES ON SCHOOL PROPERTY.
3. Check In will be held Friday, August 4, 2017, from 9 am to 7 pm and on Saturday, August 5, 2017, from 5 am to 7 am. No vendor is to be at a space unless it has been assigned to them by the Staff.
4. Vendor spaces measure 18' wide x 22' long and all spaces are on macadam. **Your tent(s), tables, equipment and merchandise must be confined to that space.** If you would like to park your vehicle in your space, it must fit within that space. Do not block another vendor's space with your vehicle. If there is not enough room, you will be directed to move your vehicle to a place designated for vendor parking.
5. You are welcome to erect a tent but **you may NOT USE STAKES.** You must use blocks, sandbags, etc., to weigh down your tent. Additionally, you may not use any grassy areas to extend the size of your space--no tables, no tarps and no parking on the grass.
6. If you set up on Friday, you must be here for Friday and Saturday. You may not set up for Friday and then sublet your space to another person. If you are found doing this, it is cause to be banned from the show next year.
7. You are responsible to **clean up your space** prior to leaving the area. Please leave it as good or better than you found it! Approximately 3 pm the Portable Toilets & Waste Containers, etc., will be removed from the area.
8. We have contracted to have a food truck to provide attendees with meals, snacks and drinks. Therefore, there will be **no selling of any food products or drinks, including water, by any other vendor.**
9. Should an emergency arise during the show that forces you to leave, please notify someone at the Registration Table.
10. SECURITY will be on duty continuously from 5 pm Friday, August 4, until 11 am on Saturday, August 5 No vendors are allowed to enter the area after 7 pm on Friday unless arrangements have been made with the Toy Town Staff. The Toy Town Staff will be on duty again on Saturday 5 a.m.
11. If you are planning to stay overnight at your space, security will also need to know. There is a sheet at the Registration Table that you must sign. Vendors who have signed out must return before 10:30 pm.
12. **You must always re-enter and leave the area via 4068 N. Fairview Street** during the show.
13. All vendors who are staying OVERNIGHT should remain in their own space and not wonder around the area.
14. Any blatant disregard of these rules may result in your expulsion from the show and/or may prevent you from participating in future events.